

**PLEASE NOTE CHANGE OF VENUE TO ALLOW SOCIAL  
DISTANCING TO TAKE PLACE**

SHIRLAND AND HIGHAM PARISH COUNCIL  
11 Broughton Close, Riddings, Derbyshire, DE55 4DQ

Parish Clerk & Responsible Financial Officer: Helen Dowson

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14 July 2020

Dear Councillor

You are hereby summoned to attend the Meeting of the Parish Council to be held at 7pm at **SHIRLAND VILLAGE HALL** on Monday 20 July 2020.

*H Dowson*

Helen Dowson  
Clerk to the Council

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**Agenda**

1. To consider accepting apologies for absence.
2. To record declarations of interest from members on any items to be discussed – Councillors are asked to sign the Declaration of Interests form available at the meeting (if appropriate).
3. To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.
4. To determine if any item on the agenda should be taken with the public excluded.
5. To consider for approval the minutes of the Parish Council meeting held on Monday 16<sup>th</sup> March 2020.
6. Residents or public questions/comments. (A period of not more than 15 minutes is allocated for members of the public and Councillors to comment on any matter relating to the Parish).
7. To consider the internal audit report.
8. To consider and approve the Annual Governance Statement 2019/20.
9. To consider and approve the Accounting Statement 2019/20.
10. To consider the signing of the Shirland Village Hall lease.
11. To consider the meeting dates for the remainder of the year.
12. To consider the utilities supplier for Stonebroom pavilion.
13. To consider the quotations received for the roadway and car park at the Cemetery.
14. To consider the proposal for a music event at Stonebroom Sportsground in 2021.
15. To consider and approve two Members to oversee financial transactions.
16. To consider for approval the adoption of the Code of Conduct.

17. To consider applications received for the use of Stonebroom football pitch for the 2020/21 season.
18. To consider the request from Stonebroom FC for permission to install small permanent goal posts and use the pavilion.
19. To consider the two requests received in relation to Stonebroom Woodland Area.
20. To consider the applications received for the Caretaker vacancy and to consider the interview panel.
21. Report from County Councillor.
22. Report from District Councillors.
23. Reports from Councillors on outside bodies.
24. Report from Clerk.
25. Correspondence (previously circulated to Councillors):
  - Response from Derbyshire County Council regarding request for traffic calming measures on Stonebroom Estate.
  - Facebook post regarding maintenance of Stonebroom football pitch.
  - NEDDC Parish Climate Change Pack
26. Dalc Newsletter June and July 2020 – previously circulated to Councillors.
27. To consider the following Planning Applications:

**Town and Country Planning Act 1990  
Consultation of Parish Council**

<b>Application Number:</b>	20/00444/FLH
<b>Proposal:</b>	Construction of a carport (Conservation area)
<b>Address:</b>	Solitaire Main Road Higham

<b>Application Number:</b>	20/00285/FL
<b>Proposal:</b>	Change of use from manege to commercial sale of vehicles (Affecting setting of a Listed Building/Amended Title//Amended Plans)
<b>Address:</b>	2 Town End Shirland

<b>Application Number:</b>	20/00528/FL
<b>Proposal:</b>	Change of use on an agricultural building to a dwelling with associated building operations and new balcony
<b>Address:</b>	Upper Croft Barn Chesterfield Road Shirland

<b>Application Number:</b>	20/00500/FL
<b>Proposal:</b>	Change of use of double garage to beauty salon
<b>Address:</b>	11 Wellington Park Shirland

**Any applications received for comment after the publication of the Agenda.**

28. To receive Bank Reconciliation, 1<sup>st</sup> quarter Budget Monitoring Report, Bank Statements, bills for payment and bank balances.

<b>Payee</b>	<b>Goods</b>	<b>Amount £</b>
Helen Dowson Expenses	Ink	23.90
	Grant of exclusive right of burial deeds	132.00
British Gas	Stonebroom Pavilion: Electricity	99.84
	Gas	22.27
LA Landscaping Services	Grounds Maintenance:- June 2020 and replacement cheque for work carried out May 2020 – cheque lost by contractor	2304.00
British Telecom	Broadband – Stonebroom Pavilion	59.76
O2	Council mobile	12.48
Wages and salaries including HMRC	2 employees	1797.19
Miller & Miller	Professional charges – Fidler and Laverack tenancy agreement	946.31

**Receipts since last meeting:-**

<b>Received:</b>	<b>Amount £</b>
Memorial fee	99.00
Interment of ashes fee	250.00

**ALL MEMBERS OF THE PUBLIC WILL BE ASKED TO PROVIDE THEIR NAME AND A CONTACT NUMBER ON ARRIVAL TO COMPLY WITH NHS TRACK AND TRACE REQUIREMENTS. THESE DETAILS WILL BE RETAINED BY THE PARISH CLERK FOR ONE MONTH BEFORE BEING DESTROYED**