

Shirland and Higham Parish Council
Minutes of the Parish Council Meeting
held in Higham Farm Hotel, Monday 20th August 2018 at 7pm.

Councillors Present: Mr B Barnes (Chair) Mr S Davis, Mrs H Liggett, Ms S Smith, Mr D Williamson, Miss L Williams, Rev J Epton (following co-option)

In Attendance: Helen Dowson (Clerk & RFO), District Cllr C Cupit and 6 members of the public.

1/08/18 To consider for approval the minutes of the Parish Council Meeting held on Monday 16 July 2018: Cllr S Davis approved, Cllr S Smith seconded.

2/08/18 To consider accepting apologies for absence: Apologies received from Cllr A Lomax.

3/08/18 To Record Declarations of Interest: None.

4/08/18 To receive and approve requests for dispensations from members on matters they have a Disclosable Pecuniary Interest: None.

5/08/18 To determine if any item on the agenda should be taken with the public excluded: None.

6/08/18 Residents or public questions/comments (A period of not more than 15 minutes is allocated for members of the public and councillors to comment on any matter relating to the Parish):

A gentleman spoke about public footpath 35 in the vicinity of Shirland Golf Club and the signage which has recently been erected by landowners which is causing confusion for footpath users. Cllr Liggett to contact Derbyshire County Council's Countryside Services department.

A member of the public spoke about a number of issues regarding the village hall; she spoke about a broken tile on the roof and asked about the possibility of a self-locking mechanism being fitted to the new door, in the past hirers have been asked to close the door behind them to save the caretaker having to be in attendance. The next Community Café will be held on 5 September 2018 2pm – 4pm.

7/08/18 Co-option of Councillor

Following the publication of a notice inviting applications for co-option onto the Parish Council one application was received from the Reverend John Epton. Reverend Epton read out a summary of his application and Councillors unanimously agreed that he be co-opted and Cllr Epton took a seat at the table.

8/08/18 Continuing Items

- a) **“A Nation’s Tribute” 11 November 2018:** Cllr Smith and the Clerk have recently met to put in place arrangements for the events which will take place at St Leonards Church Shirland and St Peters Church Stonebroom, The Clerk read through the itinerary for the evening. Councillors unanimously agreed to purchase a temporary beacon to be used at St Peters and two additional wreaths to be laid in remembrance of the fallen animals. All Councillors agreed to a S137 donation of £75 to be made to each of the churches to enable refreshments to be made available at the events. It was also agreed that collections would

take place for the ABF Soldiers Charity, the Clerk to arrange collection boxes and to check if permission is required from the District Council.

- b) **British Legion Derbyshire 'Lamp Post Poppies' campaign:** The Clerk has recently written to a number of businesses in the Parish to see if any would consider donating money to support the campaign. The Clerk is to place the order for the poppies, obtain quotes from a contractor to install them and apply for permission from Derbyshire County Council to fix them to the lamp columns.
- c) **Allotments:** Cllr A Lomax is in the process of arranging a meeting with representatives from the two allotment sites.

09/08/2018 Report from County Councillor

None received.

10/08/2018 Report from District Councillors

Cllr C Cupit confirmed that North East Derbyshire District Council's Environmental Health department are dealing with several issues in relation to the Hallfield Gate development.

Cllr Cupit spoke about the Pit Lane application being split with the public footpath diversion being dealt with separately.

11/08/2018 Reports from Councillors on outside bodies

Cllr H Liggett spoke about the Parish Council planters which require new plants.

Cllr Liggett also spoke about issues she had reported previously in relation to footways on Belper Road and at the entrance to the estate on Hallfield Gate Lane.

Cllr L Williams praised Bolsover District Council which had recently responded quickly to a report of a large fly tipping incident just outside the parish boundary.

Cllr Williams also mentioned that she has been liaising with North East Derbyshire District Council's dog warden service regarding the problem with dog fouling in Stonebroom. Signage has been installed and marking will take place on the footways soon.

Cllr B Barnes reported that the Summer Club held at Mickley in conjunction with Rykneld Homes has been a great success. The BMX track has recently been resurfaced which the children are very pleased with and there has been a drop in the number of incidents of anti-social behaviour.

Cllr Barnes recently attended the arranged meeting at The Hay Hotel to discuss Christmas lighting but unfortunately no one was present so this is to be re-arranged.

12/08/18 Correspondence

a) Cemetery issues – the Clerk spoke about an e-mail received about the placing of soil when digging out graves and about an anonymous letter of complaint regarding the removal of headstones prior to the re-opening of a grave. The removal of memorials is not a Parish Council function and is carried out by a memorial mason on request from the family or Funeral Director.

b) Request for a one-off skip to be placed in Stonebroom for bulky items – the Parish Council are unable to provide a skip as it would not be able to monitor what type of waste was being disposed of. The enquirer has been informed that North East Derbyshire District Council provide a bulky waste collection service.

c) Derbyshire County Council Action Grants – Local voluntary groups, clubs and charities are invited to apply for grants to support projects and activities which benefit people in the community.

d) North East Derbyshire Sports Awards – For anyone succeeding in their chosen sport or established sports clubs, closing date 7 September.

e) North East Derbyshire District Council's Standards Committee Annual Report – previously circulated to Councillors.

f) Notification from North East Derbyshire District Council regarding Community Asset Nomination – this was in relation to the Village Hall and has been responded to by the Clerk.

- g) North East Derbyshire District Council's consultations on Gambling and Licensing – previously circulated to Councillors, no comments.
- h) Freedom of Information Request – the Clerk has recently spent a considerable amount of time working on a FOI request in relation to expenditure by the Parish Council for maintenance of the village hall.
- i) Derbyshire County Council cultivation licence application – previously circulated to Councillors, no comments.
- j) Natwest regarding change of signatories – Sally Plummer to be removed as an authorised signature on account number 80481159 and Helen Dowson to be added.

13/08/18 Planning Applications

Application Number:	18/00589/FL
Proposal:	Change of use of field to equestrian – moving indoor arena from building 2 to building 4 and diversion of public footpath 37
Address:	Lower Delves Farm Pit Lane Shirland

Prior to the meeting an e-mail was received from North East Derbyshire District Council to advise that the description has been amended and reference to the footpath diversion is no longer part of the proposal.

The Parish Council strongly objects to this application.

Application Number:	18/00737/FLH
Proposal:	Formation of new access and parking spaces
Address:	50 Main Road Shirland

No comments

Application Number:	18/00708/FLH
Proposal:	Demolition of existing conservatory and erection of two-storey rear extension with balcony
Address:	Larch Lees Clarence Street Stonebroom

No comments

Application Number:	18/00707/LFH
Proposal:	Proposed detached garage (Conservation area)
Address:	Woodside Main Road Higham

No comments

Application Number:	18/00731/LDC
Proposal:	Application for Lawful Development Certificate for proposed detached carport
Address:	Hycroft Cottage Main Road Higham

No comments

Application Number:	18/00059/OL
Proposal:	Outline application with all matters other than access reserved for residential development of 9 dwellings (affecting a Right of Way) (Amended Plans)
Address:	Land East of 3 and 4 Carlyle Road Stonebroom

The Council deferred considering this application until the next meeting due to insufficient information being available regarding the amendments. The Clerk to contact the Planning Officer

14/08/2018 Finance

The bank reconciliation had been circulated prior to the meeting and this along with the bank statements were presented for signature.

The following payments were authorised: -

Payee	Goods	Amount £
Turning Leaves	Grounds maintenance Topping and re-coating of the BMX track	648.00 4824.00
Noticeboards Online	% cost of 4 no. noticeboards	2796.60
Shelter Maintenance	Cleaning of shelters and kiosk	58.10
BT	Broadband Stonebroom Pavilion	50.28
O2	Council mobile	26.40
NEDDC	S137 payment to Chair's Charity	200.00
A-Chem	Floor cleaning liquid	9.85
Information Commissioner's Office	Data protection fee	40.00
Brooke-Taylor Solicitors	Professional charges	264.00

Viking	Envelopes	26.39
Barry Barnes	Mileage	24.75
Wages and salaries including HMRC	3 employees	2257.61
British Gas	Gas – Stonebroom Pavilion	58.32
Turning Leaves **	Grounds Maintenance	648.00
Brian Stone **	Petrol	13.57
Helen Dowson **	2 years website subscription	128.90
PFK Littlejohn **	External audit	480.00

** Recorded on late payment schedule, invoices received after publication of the agenda.

Receipts since last meeting:-

Received from:	Amount £
A W Lymn - Memorial	99.00
JB - Table Tennis	22.50
A Storer & Sons - Burial	500.00
S Hallam & Sons - Burial	500.00
VAT Refund	1217.42
Organisers of the Strawberry Tea at Stonebroom pavilion	20.00
Football Teams	150.00
Mansfield Memorials **	99.00

** Recorded on late income schedule, payments received after publication of the agenda.

The next meeting of Shirland and Higham Parish Council will take place at **7pm on Monday 17 September 2018 at Santos Higham Farm Hotel.**