

**SHIRLAND AND HIGHAM PARISH COUNCIL**  
Minutes of the meeting held in Shirland Village Hall  
Monday 9<sup>th</sup> May 2016, 19:00

Present: Mr B Barnes, Mr D Williamson, Mrs A Brown, Mrs Sue Smith, Mr S Jones, Mr A Wild, Mr S Davis.

In Attendance: Tom Tait (Assistant Clerk), Sally Plummer (Clerk/RFO), Cllr C Cupit and 3 members of the public.

**1/5/16** Cllr Brown proposed the minutes to be accepted as a true record and Cllr Davis seconded the motion. The minutes were unanimously approved with one amendment at **09/04/16 - S137 Applications** should read maintenance of Church Clock not Bell.

**2/5/16** None received.

**3/5/16** Cllr Barry Barnes was unanimously elected as Chair for the preceding 12 months.

**4/5/16** Cllr David Williamson was unanimously elected as Vice Chair for the next 12 months.

**5/5/16** The Chair and Vice Chair signed the required declaration of acceptance.

**6/5/16** Cllr and Smith was elected to oversee financial transactions.

**7/5/16** Mr Peter Allsop presented himself for co-option to the Council. The was unanimously approved and the Chair asked Cllr Allsop to join the Councillors at the table.

**8/5/16** Cllr Anne Brown declared an interest into any matters relating to Shirland Village Hall.

**9/5/16** Cllr Anne Brown declared an interest into any matters relating to Shirland Village Hall.

**10/5/16** Due to issues relating to staff duties, it was agreed that item 22 would be taken with the public excluded.

**11/5/16** No officers of the local police were present. The Clerk read out details of 16 crimes and 5 incidents of anti-social behaviour recorded for April 2016. It was noted that Mickley featured prominently in the crime statistics whereas there had been a significant reduction of both crime and anti-social behaviour in Stonebroom. Cllr Williamson recorded his thanks to the Neighbourhood Team for their work in Stonebroom which had achieved excellent results.

**12/5/16** The members of the public present also noted that the anti-social behaviour in Stonebroom had decreased. Signage for the planters recently purchased by the Parish Council for Stonebroom has been ordered. It was intimated by a member of the local neighbourhood watch that a further property marking session has been scheduled for Shirland in June. Details will appear on the webpage and posters will be displayed in Shirland Village Hall.

**13/5/16** The Clerk gave details of the relevant Insurance Quotations. It was pleasing to note the savings achieved. Cllr Brown proposed that the Parish Council change the

insurance provider to Zurich Insurance. Cllr Williamson seconded the motion which was unanimously approved.

**14/5/16** Good response from public. Now awaiting hi-visibility clothing and signage before training commences.

**15/5/16** The CCTV has been installed at Mickley and the contractor will be liaising with members of the local police to ensure access to the equipment is available.

**16/5/16** Cllr Brown gave a very detailed account of a planning meeting she attended. It was felt that the committee was a little too ambitious in their aspirations for this year given the time frame. Cllrs Barnes and Brown will attend the next planning meeting.

**17/5/16** Cllr Barnes proposed that the loans to Mickley Village Hall and Shirland Village Hall be consolidated. This was seconded by Cllr Davis. The Clerk identified the sum of £248.00 as the amount to be consolidated.

**18/5/16** The S137 application by Wessington Baby and Toddler Group was rejected by a unanimous vote.

**19/5/16** The work at Shirland Play area has been completed. It was noted that the consultation on the website regarding Stonebroom Play Area informed the Council that parishioners were content with the location of the Stonebroom Play area although it was noted that some dissatisfaction was expressed at the condition of the equipment. It was agreed to look into the feasibility of adding more equipment for younger children and the possibility of painting the existing equipment.

**20/5/16** Much discussion took place and it was agreed that a commemorative bench would be sited at the top of Hallfieldgate Lane. The Assistant Clerk will obtain the necessary quotes.

**21/5/16** The telephone kiosk has now been cleaned and it was agreed that it can now be used as an information point for any local community groups as well as Parish Council notices.

**22/5/16** The Clerk outlined the possible paths forward for the Council to follow in response to the Health and Safety Audit. It was agreed to outsource all ground maintenance and tree pruning to external contractors with the exception of Shirland Cemetery where the existing arrangements were assessed as satisfactory.

**23/5/16** No report received from County Councillor Lewis although there has been email correspondence relating to the completion of pothole filling along Hallfieldgate Lane.

**24/5/16** No reports received.

**25/5/16** Cllr Brown made reference to the Scarecrow Festival at Shirland Village Hall.

**26/5/16** Number 8 Circular has been circulated to all Councillors.

**27/5/16** The Clerk distributed correspondence.

**28/5/16** 16/00341/FL and 16/00457/FL planning applications were discussed and approved. The Council had no comment to make.

**29/5/16** The Clerk informed the Council of a successful Audit and the required statements of compliance were duly read out and agreed before the necessary documentation was completed by the Chair and Clerk.

The Clerk had previously circulated the Finance Report the following bills were approved for payment:

<b>Payee</b>	<b>Goods</b>	<b>Amount £</b>
Armillatox	Planters	121.50*
Higham & Shirland WI	S137 Grant	200.00*
St Peter's Church	S137 Grant	126.00*
Severn Trent	Water – Stonebroom (Direct Debit)	48.48
BT	Broadband - Stonebroom (DD)	24.00
NEDDC	Pump – November 2015	52.97
Turning Leaves	Mowing Shirland	180.00
Turning Leaves	Mowing Mickley	216.00
DALC	Subscription	729.19
Viking	Stationery	81.07
Tom Tait	Telephone/Internet	28.00
Sally Plummer	Telephone/Internet	20.00
Joanne Taylor	Internal Audit	132.20
Tom Tait	Stamps	27.50
NEDDC	Trade Waste – Cemetery 6 months	180.96
Wages and Salaries including HMRC		1967.08

Bank Statements and reconciliation presented for signature.